



**Gila County Community College District  
Governing Board Work Session Meeting  
Gila Pueblo Campus  
January 4, 2018  
\*\*APPROVED\*\***

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on January 4, 2018 in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Jay Spehar, President  
Jan Bocker, Secretary  
Kurt Knauss, Member  
Samuel I. Moorhead, Member

**Governing Board Members Absent:**

Jennifer White, Member (Excused Absence)

**Staff Present:**

B. Stephen Cullen, Senior Dean, Pat Burke, GPC Dean, Pam Butterfield Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Charles Shire, Gila County Attorney's Office, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator, L.Q. Harris, Software Support Specialist, Derryl Meeks, GCC Maintenance Supervisor, Andrea Renon, and Chastity Van Buskirk, Administrative Assistant.

**OTHER GUESTS:** Gila County Supervisor Tim Humphrey

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

President Spehar called the Work Session of the Gila Community College District Governing Board to order at 9:00 a.m. on January 4, 2018, and called roll. He asked that the record show that there is a quorum. Member Moorhead led the Pledge. President Spehar asked if there were any guests in attendance. Secretary Bocker introduced Charles Shire from the County Attorney's office representing the College therefore replacing Jeff Dalton. President Spehar stated that he was caught off guard because the County Attorney had not notified the College of the change. He welcomed Counsel Shire and said he would contact the County Attorney.

President Spehar informed that the annual Board Officer election would take place during the regular meeting today. He then informed that he intends to resign from the Board in May. He provided different options for the Board to consider.

**2. Discussion**

**A. Election of Governing Board Officers for 2018/Information/Discussion**

President Spehar stated that item 2.A. was open for discussion. Secretary Bocker stated that she was taken off guard with the President's announcement, however, she would like to keep President Spehar on the Board for the remainder of the year and longer if possible. President responded that he is willing to stay if setting up remotely is practical and if his service pleases the Board. Member Moorhead stated he would like to keep President Spehar and have him negotiate the new contract with Eastern Arizona College. President Spehar thanked both Secretary Bocker and Member Moorhead. Senior Dean Cullen presented some information on a new type of remote platform called ZOOM, and he hopes to have more information to bring to the Board at the next meeting, as it may be something that President Spehar can use.

**B. Selection of Board Member to negotiate the new contract with Eastern Arizona College  
Information/Discussion**

Secretary Bocker suggested that she would like to accompany President Spehar during negotiations of the contract and keep informed with EAC because it is so closely tied to accreditation. President Spehar agreed.



President Spehar announced that Gila County Supervisor Tim Humphrey had joined the meeting. President asked Supervisor Humphrey if he wished to address the Board. Supervisor Humphrey responded that he did not need to address the Board but that he is trying to spend more time with the College to keep him aware of the happenings.

**C. Globe Fire Department Educational Services Agreement/Information/Discussion**

President Spehar stated that this item was discussed at the last meeting but the agreement needed some minor changes. He called on Senior Dean Cullen who asked Andrea Renon, Coordinator of Fire Ops, to provide information. She stated that she spoke with Chief Gary Robinson of the Globe Fire Department this morning. He apologized for not being able to attend the meeting. She said that Chief Robinson asked that the Board review, consider and approve the IGA. The IGA is identical to Payson Fire as well as Tri-City Fire District. She informed that Chief Robinson appreciates the Board's time and consideration. (Copies attached and made a part of the official minutes.)

**D. Northeastern Arizona Innovative Workforce Solutions Agreement/Information/Discussion**

President Spehar informed the Board that this agreement has been discussed at a couple of earlier Board meetings. He called upon Senior Dean Cullen to enlighten the Board. Senior Dean Cullen informed that this agreement is really a continuation that has been in place with JTPA, WIA, WIOA and now Arizona Innovative Workforce Solutions. It is designed for us to provide Workforce Development Courses specifically. The agency will pay the tuition and other safety equipment and textbook costs needed for training. (Copies attached and made a part of the official minutes.)

**3. Reports/Information/Discussion**

**A. President/Board Report/Information/Discussion**

President Spehar informed that he and Senior Dean Cullen met with the Department of Corrections and were basically told that there was no money for the new contract. President Spehar stated that he has sent a letter of termination of the agreement. President Spehar announced that in April there will be a meeting in Phoenix with all of the Arizona Community College Districts and ADOC. Hopefully there may be an opportunity to reload the contract with funding. Senior Dean Cullen informed that he attended the completion ceremony at the prison and that it was quite moving. The inmates were very proud of their accomplishments and proud to be part of the ceremony.

President Spehar stated that Member Moorhead, Senior Dean Cullen, and he met with Representative David Cook and talked about a number of issues in preparation of the upcoming legislative session. One of the issues was regarding ADOC. Representative Cook stated that the Governor will have an initiative in 2018 regarding ADOC programs. President hopes that this will provide an opportunity to work with them.

President Spehar informed that at the last meeting it was agreed to bring the Gretchen Jacobs firm onboard as our lobbyist for the next couple of terms. President Spehar stated that she did come and spend a day with us and hopes to do the same in Payson.

**B. Sr. Dean's Report/Information/Discussion**

A verbal report given by Sr. Dean Cullen informed the Board that a couple of very positive happenings occurred in the District since the last meeting. He then asked Andrea Renon, Coordinator of Fire Ops, to share the outcome of the EMT testing both here and in Payson. Andrea informed that both Payson and Globe Campuses have gained 17 new Arizona Emergency Medical Care Technicians which are nationally recognized through the Department of Health Services. She then thanked the lead instructors, Donna Graham in Payson and Michael Peterson in Globe. She also thanked the skills instructors for their efforts.

Senior Dean called upon Campus Dean Pat Burke to share a recent discussion she had with Corey Foster of the Arizona Department of Transportation. The conversation was based around working with Tribal communities throughout the State to provide Workforce training for these Tribal members. Possibly our instructor, Gabe Eylicio, would go to the different Tribal Communities and teach them OSHA, Building Trades and Construction Math. This program may be implemented in February.

Senior Dean Cullen asked Maintenance Supervisor Derryl Meeks to update the Board on the remodeling of a room on this campus to make it accessible for CNA students and the project in Payson with the Allied Health building. Mr. Meeks stated that all three buildings were in place in Payson and one building is set. Scheduling of the work is taking place. He also informed that during the break part of Haven Health was moved back to the Globe campus where Room 520 is being turned into a skills lab. There is still more equipment to be moved. Information on the additional bathroom at Gila Pueblo is forthcoming.

**C. Financial Report/Information/Discussion**

Susan Gallo informed the Board that she had nothing to report at this meeting. She stated that next month she should have November and December financials. President Spehar asked if there was reason to think that things should change based on the summary sheet provided at last month's meeting. Susan responded there shouldn't be any major changes.

**4. Standing Business/Information/Discussion**

**A. Update on the Accreditation Strategy/Information/Discussion**

Secretary Brocker said both Accreditation Strategy and Board Policy Committees are pending

**B. Update on Board Policy Strategy /Information/Discussion**

Secretary Brocker responded under 3.A.

**C. Update on the Legislative Strategy/Information/Discussion**

President Spehar stated that this item was discussed earlier when discussing what went on during the winter break.

**D. Update on Communication Strategy/Information/Discussion**

Leitha Griffin informed that GCC had participated in the Read On Express and that 1,434 people went through. She had prepared coloring books with our logo and information. It was a very successful event and she plans on participating next year. Leitha informed that the Pinal Mountain Foundation for Higher Education Art Benefit is scheduled for January 19<sup>th</sup>. Leitha stated that she spoke with the School Superintendent's office and they want to have Stem Fest here at Gila Pueblo Campus again this year. The event is scheduled for April 28<sup>th</sup>.

**E. Update on Partnering Strategy/Information/Discussion**

President Spehar stated that this item has been pretty well covered with information on the Department of Corrections and Department of Transportation. President stated that work is still ongoing with the Town of Payson. Secretary Brocker stated that she and Member White would be interested in attending the meetings with the Town of Payson.

**F. Update on Funding Strategy/Information/Discussion**

Member Moorhead stated that the committee did not meet in December. He stated he is interested in what impact the new tuition schedule may have.

President Spehar stated that he would entertain a motion to adjourn the work session.

**5. Adjournment/Action**

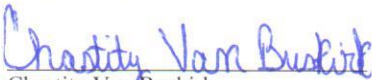
**Motion 01042018#1**

Secretary Brocker moved to adjourn the Work Session. Member Moorhead seconded the motion.

All in favor signify by saying aye; opposed signify by saying nay. No response on the nays. Meeting adjourned at 9:59 a.m.

President Spehar asked that the Board return for the regular meeting at 10:10 a.m.

Respectfully submitted,



Chastity Van Buskirk  
Recording Secretary

Attest:



Jan Brocker  
Secretary